

The Old Police House
Birchgrove Road
Horsted Keynes
Sussex
RH17 7BL

01825 791688
07973 362353
margaret@margaretdavey.com

An education specialist with a background of achieving change in the provision of adult learning. Experienced in leading complex institutions, motivating and bringing out skills in individuals and disparate teams. With a strong focus on business practices and quality, she has substantially improved the performance of the organisations she has led.

She is currently using her skills to assist senior managers in the process of quality improvement and the management of change and to research and write up good practice for wider dissemination. She is an experienced contributor at Board level both nationally and locally.

EXAMPLES OF RECENT CONTRACTS

Examples of assignments undertaken in the past couple of years are:

- organisational and communications review for private sector company
- national lead for project in adult community learning
- curriculum review for major learning and skills provider
- management of change training for managers
- project management for good practice guides
- preparation and support for successful re-inspections
- teachers' resources for national website
- keynote addresses on issues relating to quality improvement and change
- management of teams of consultants working on national projects
- team member on national leadership programmes
- organisational health checks for local authority adult learning services

EXPERIENCE AND EXPERTISE

- Over twenty years' **leadership experience** of public sector organisations during periods of substantial change, ensuring quality improvement, financial stability and growth during times of funding constraint and policy shift.
- **Strategic thinker**, with the ability to convert strategy into operational plans
- Experienced **leader of teams** with the ability to inspire and motivate
- Considerable expertise in **recruitment and selection**, including chairing panels
- Experience of processes required for **quality improvement**, such as self-assessment, target-setting and action planning
- Significant experience of **teaching, training and facilitation** in a wide variety of settings, including leadership programmes for senior managers
- Extensive experience of **report-writing** for a range of local, national and international groups and for different purposes
- Experience of **working one-to-one** with leaders in a coaching or mentoring role
- Substantial experience as a local, regional and national **board member**, including chairing committees
- An analytical approach to **problem solving** and the scrutiny of **management accounts** and other board papers
- Excellent **inter-personal skills**, able to work at all levels and with large and small groups

RECENT CLIENTS

Learning & Skills Improvement Service	National Institute of Adult Continuing Education
HOLEX	Institute for Learning
Local Government Association	South East Quality Improvement Network
Greater Manchester Learning and Skills Council	Surrey County Council
Lancashire Learning & Skills Council	Lambeth Council
Association of Colleges	Illumina Digital
Lambeth College	ESCO, Essex
Highlands College, Jersey	Generalitat de Barcelona

SUMMARY OF EMPLOYMENT HISTORY

2004 -	self-employed	Independent consultant, specialising in business improvement, organisational review and strategic and change management, leadership programmes
1996-2004	Chief Executive	Principal City Lit, London: £14m turnover college with 23,000 students, employing 1,000 staff, achieving "Beacon" status; £21m new build project in 2004
1989-1996	Head of Service	Head of Continuing Education and Training (CETS) for London Borough of Croydon; 134 staff, 18,000 students
1983-1989	Adult Education Organiser	London Borough of Croydon LEA
1975-1983	Deputy Principal	Mole Valley Adult Education Institute Surrey County Council
1973-1975	Head of Languages	Dorking Institute, Surrey County Council
1960-1975	Partner	Large dairy and arable farm
1959-1960	Assistant	Education Department, Hispanic Council

OTHER INTERESTS

2005 –	Governor & Vice Chair	East Surrey College
2009 -	Chair	Surrey Lifelong Learning Partnership
2009 -	Fellow	Chartered Management Institute

QUALIFICATIONS

University of Surrey	MSc in Educational Studies, specialising in Management of Change
Garnett College	Postgraduate Diploma in Educational Management
Garnett College	Postgraduate Diploma in Further Education
Royal Society of Arts	Diploma in Teaching Foreign Languages to Adults